



# PAHL PRESEASON GAME REPORTING INSTRUCTIONS 2016 – 2017 SEASON

## Pre-Season Games and Scrimmages **PLEASE READ!**

**General:** All PAHL rules apply to pre-season games and scrimmages with the following notations/adjustments:

- Games are to be played on the weekends only. No change to this rule.
- If a player has not received his/her association jerseys, provide a jersey in the same color scheme used by the rest of the team, adding a number on the back (with hockey tape if needed). STOP patches are strongly recommended, not required for pre-season games. Same guidance applies to socks. All other uniform and equipment rules apply.
- Pre-season games and scrimmages can be played in a 50-minute practice ice slot if necessary.
- 15-minute periods with ice cuts are not required (12-12-12 with no additional ice cut is OK). Please note the game time exceptions on the report form.
- The running clock rule may be waived **ONLY** IF both coaches agree to the waiver, a notation is made on the score sheet and both coaches initial the waiver. Please include this information in the game report.
- Games do not have to be recorded in Point Streak for the pre-season, however an official score sheet must be kept for each game.

### **Game Reporting:**

- Once scheduled, send the dates/times of your pre-season games to [pahlconnect@pahockey.com](mailto:pahlconnect@pahockey.com).
- **All** pre-season games, whether formal/informal, assigned by placement or not, should be reported.
- Use the Pre-Season Game Report form for all pre-season games. Score sheets do not have to be submitted to placement or the level statistician. Team managers/coaches should retain all copies.
- **Both teams** are to report the results of pre-season games.
- Submit game reports via email to [harmonjs@gmail.com](mailto:harmonjs@gmail.com) .
  - Please send in the game reports as they are completed. Do not wait to submit reports until the final deadline. Within 24-36 hours is a reasonable time frame for reports to be submitted

- **ALL ASSIGNED PW through Midget game reports must be submitted no later than noon, Monday, September 19 to guarantee they will be considered in the final placement review.** No guarantee that game reports received after noon, 9/19 will make the reports required by the committee in their final considerations. Squirt pre-season deadline (and same proviso) is October 24.

## **Reporting Form:**

- Please note and be sure to complete:
  - Shots on goal by period do not have to be reported. Just total shots on goal.
  - Penalty minutes for each team are now required fields.
  - A series of yes/no/interactive questions have been added. At a minimum, all yes/no questions need to be answered. Elaboration and detail in the comments section is requested as well.
- Save the blank form to your computer for easy access.
- Use one form per game/scrimmage, saving the form under a new file name for each game played.
- Complete all fields requested on the form. All data in the Game Results section and answers to the yes/no questions in the Game Feedback portion are required.
- Forms missing responses to the required data will be returned for correction.

## **Appeals:**

- Placement appeals will be taken following the placement announcement to the association presidents on September 21.
- ONLY the association president or his/her official designee, can submit a formal appeal.
- Appeals are due, via email, to [harmonjs@gmail.com](mailto:harmonjs@gmail.com) and copy to [pahlconnect@pahockey.com](mailto:pahlconnect@pahockey.com) by noon, Sunday September 25.
- The Committee and Executive Board will review the appeals and try to resolve as many as possible as soon as possible. The sooner additional information, documentation, game results to support the appeal is submitted, the more likely the appeal can be resolved quickly, avoiding the inconvenience of an appeals hearing.
- Appeals hearings will be the evening of September 27 at the Harmarville rink. Each team/association will be notified of their scheduled time individually.
- Decisions from the appeals hearings are final and will be communicated to the association president within 24 hours.
- It is possible, but quite rare, that after reviewing all of the appeals and holding the appeals hearings, additional changes to the placement of other teams may be necessary. In the unlikely event this occurs, the association presidents will be notified immediately.